



## Kindergarten Extended Care Application

Child's Name \_\_\_\_\_

Parents' Names \_\_\_\_\_ Phone Number \_\_\_\_\_

### Extended Care Policy and Procedure Agreement

Extended Care for the 2022-2023 school year will begin on Thursday, September 1, 2022 and will end June 7, 2023. Extended Care hours are 7:30 a.m. to 8:45 a.m. and 12:00 p.m. to 5:15p.m.

Pricing is based on four weeks of service per month. December will be billed at 50% due to the winter break. The extended care plan selected on your extended care application will be billed one month in advance via Smart Tuition. There are no refunds or credits. Once your child is enrolled in the extended care program for the year, his/her spot is guaranteed unless you fail to make your monthly extended care payment on time. If you no longer need the extended care service, you must send a written notification of cancellation to the Preschool Director 30 days prior to the date that the service will no longer be used.

If your child does not get placed in our program, he/she will be placed on a waiting list and you will be notified if an opening occurs.

**Penalty Payment:** If your child is not picked up by their designated time, you will be charged \$20 for each late pick up.

*My signature below indicates that I have read and understand the policies for kindergarten extended care as stated above and that I acknowledge that this is not a guarantee for placement in extended care.*

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please select the plan you would like to enroll in by circling A or B in the far left column.

KINDERGARTEN EXTENDED CARE PLANS - <b>ONE DAY</b>		
PLAN	DESCRIPTION AND TIME FRAME	MONTHLY BILLING
A	KINDERGARTEN ENRICHMENT - 1:30-3:00 P.M.	\$48
B	KINDERGARTEN ENRICHMENT & AFTERNOON CARE - 1:30-5:15 P.M.	\$88
<b>M</b> <b>T</b> <b>W</b> <b>TH</b> <b>F</b>		

(Please circle the one day you are requesting.)

KINDERGARTEN EXTENDED CARE PLANS - <b>TWO DAY</b>		
PLAN	DESCRIPTION AND TIME FRAME	MONTHLY BILLING
A	KINDERGARTEN ENRICHMENT - 1:30-3:00 P.M.	\$96
B	KINDERGARTEN ENRICHMENT & AFTERNOON CARE - 1:30-5:15 P.M.	\$176
<b>M</b> <b>T</b> <b>W</b> <b>TH</b> <b>F</b>		

(Please circle the two days you are requesting.)

PRESCHOOL EXTENDED CARE PLANS - <b>THREE DAY</b>		
PLAN	DESCRIPTION AND TIME FRAME	MONTHLY BILLING
A	KINDERGARTEN ENRICHMENT - 1:30-3:00 P.M.	\$144
B	KINDERGARTEN ENRICHMENT & AFTERNOON CARE - 1:30-5:15 P.M.	\$264
<b>M</b> <b>T</b> <b>W</b> <b>TH</b> <b>F</b>		

(Please circle the three days you are requesting.)

PRESCHOOL EXTENDED CARE PLANS - <b>FOUR DAY</b>		
PLAN	DESCRIPTION AND TIME FRAME	MONTHLY BILLING
A	KINDERGARTEN ENRICHMENT - 1:30-3:00 P.M.	\$192
B	KINDERGARTEN ENRICHMENT & AFTERNOON CARE - 1:30-5:15 P.M.	\$352
<b>M</b> <b>T</b> <b>W</b> <b>TH</b> <b>F</b>		

(Please circle the four days you are requesting.)

KINDERGARTEN EXTENDED CARE PLANS - <b>FIVE DAY</b>		
PLAN	DESCRIPTION AND TIME FRAME	MONTHLY BILLING
A	KINDERGARTEN ENRICHMENT - 1:30-3:00 P.M.	\$240
B	KINDERGARTEN ENRICHMENT & AFTERNOON CARE - 1:30-5:15 P.M.	\$440

## Extended Care Billing Schedule

Month Billed	From	To	Weeks of Service
August	Thursday, September 1, 2022	Friday, September 30, 2022	4 weeks, 2 days
September	Monday, October 3, 2022	Friday, October 27, 2022	4 weeks
October	Monday, October 31, 2022	Friday, December 2, 2022	4 weeks
November	Monday, December 5, 2022	Friday, December 16, 2022	2 weeks
December	Tuesday, January 3, 2023	Friday, January 27, 2023	4 weeks
January	Monday, January 30, 2023	Friday, March 3, 2023	4 weeks
February	Monday, March 6, 2023	Friday, March 31, 2023	4 weeks
March	Monday, April 3, 2023	Friday, May 5, 2023	4 weeks
April	Monday, May 8, 2023	Thursday, June 7, 2023	4 weeks, 3 days